

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)

Guru Ghasidas Vishwavidyalaya Students' Council Regulations-2011
[Refer Statue 36 of the Second Schedule of The Central Universities Act,
2009 (25 of 2009)]

REVIEWED AND AMENDED

1. Short title, commencement and applicability:

- (i) These Regulations may be called the **Guru Ghasidas Vishwavidyalaya Students' Council Regulations-2011**
- (ii) It shall come into force on the date of its notification.

2. Definitions: For the purposes of these Regulations:-

- 2.1 "University" means Guru Ghasidas Vishwavidyalaya, a University established under The Central Universities Act, 2009 (25 of 2009).
- 2.2 "Department", "School of Studies" shall have the same meaning as that defined in the Central Universities Act 2009 (25 of 2009).
- 2.3 "Dean of School of Studies", "Dean of Students' Welfare" and "Head of the Department" shall have the same meaning as that defined in the Central Universities Act 2009 (25 of 2009).
- 2.3 "Student" means a regular, full time student of any department/school on the University campus.

3. Objectives of the Council:

The objectives of the Council shall be to serve the student community in following ways:

- 3.1 To foster fellow feeling and disciplined way of life among the students of the University.
- 3.2 To promote intellectual and cultural life awareness, mental and physical health and building of character.
- 3.3 To maintain such an atmosphere in the University, that the activities of the University are carried on peacefully and uninterruptedly.
- 3.4 To encourage students to participate in various activities of the University.
- 3.5 To associate itself with national and international issues of human interest.
- 3.6 To work for equality, secularism and socio-economic progress.
- 3.7 To cooperate in making the educational system more responsive to the urges of the youth in order to meet the challenge of time.
- 3.8 To groom personality so as to make responsible citizens dedicated to the development of the nation as a whole.

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- 3.9 To undertake any such activity which may be deemed beneficial for enriching the overall life of the students of the University.

4. Functions and Activities of the Council:

- 4.1 The functions of the Students' Council shall be to make suggestions to the appropriate authorities of the University in regard to the programs of studies, students' welfare and other matters of importance, in regard to the working of the University in general and such suggestions shall be made on the basis of consensus of opinion.
- 4.2 The Council shall frame its policies and programs and shall perform such other activities as would further the objectives of the Council. The following specific activities, besides other activities, as deemed fit, shall be undertaken by the Council:
- 4.2.1. **Academic** - The Council will suggest from time to time ideas to improve the academic atmosphere of the University. For this purpose, it will organize debates, quiz, essay competitions, poem writing, extempore presentation, and other extracurricular activities at the School and University level
- 4.2.2. **Students' Welfare** - The Council will suggest ways and means for providing financial assistance, special library facilities and hostel accommodation to the needy students.
- 4.2.3. **Hostel Development** - With a view to create a family atmosphere in the hostels, the Council shall prepare proposals for any notification or improvement, which is reasonably suitable, improvement of the basic facilities and plans for the creation of proper living conditions in the hostel.
- 4.2.4. **Law and Discipline** - The Council shall take steps to maintain discipline among the students. It will consider and attempt to resolve the grievances of the students.'
- 4.2.5. **Health and Hygiene** The Council will take care of the medical facilities and address to the grievances for the betterment of the health and hygiene conditions of the students.
- 4.2.6. **Social Activities** - The Council may suggest ways and means to promote various social activities by the students in and around the campus, such as literacy, cleanliness, health and hygiene and other such activities which may be deemed to be appropriate from time to time.
- 4.2.7. **Cultural Activities** - The Council shall help in organizing cultural activities at the school as well as University level. The Council will motivate the students to participate in different cultural activities.
- 4.2.8. **Sports** - The Council may suggest the facilities to be provided to the students to improve sports and games

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activities. The Council will motivate the students to participate in different sports activities. Any grievance from students pertaining to sports and games may also be looked into by the Council for its quick redressal.

5. Constitution:

5.1 The Students' Council shall be the apex body for students' affairs and shall function under the patron ship of the Vice-chancellor and shall be constituted for every academic year, consisting of-

- a) The Dean of Students' Welfare who shall be the Chairman of the Students' Council;
- b) Twenty students to be nominated by the Academic Council; and
- c) Twenty students to be elected by the students.

5.2 Twenty students shall be nominated by the academic council on the basis of merit in studies, sports and extra-curricular activities in the prescribed manner.

5.3 Twenty students to be elected by the students as their representatives in the prescribed manner.

5.4 The university students' council shall have an executive committee.

The executive committee shall be elected by simple majority votes from amongst its student members present and voting. The following shall be office bearers of the university students' council-

- a) The President;
- b) The Vice President;
- c) The Secretary; and
- d) The Joint Secretary.

The Patron and Chairman of the Council as defined in Clause shall be Ex-officio.

6. Conduct of Election:

6.1 University shall ordinarily conduct elections for the appointment of students to student representative bodies. These elections may be conducted in the manner prescribed.

6.2 Whenever, the atmosphere is adverse to the conduct of peaceful, free and fair elections, the University authorities shall initiate a system of student representation based on nominations. In cases where elections are not being held, or when the nomination model prevails as prescribed by the University authorities, the nomination model should be allowed to continue for a transitory period. The University shall over a period of 5 years, convert from the nomination model to a structured election model.

6.3 The University may conduct a review of the student representation

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mechanism, if such need arises. The primary objective of these reviews will be to ascertain the success of the representation based on nomination and election mechanism, so as to decide whether or not to implement a full- fledged election structure. Needless to say these reviews will be based on a consideration of the views and suggestions of all stakeholders, such as students, faculty, administration, student bodies, and parents.

6.4 The University shall, as a primary objective, subject to the pertinent issue of discipline on campus, seek to implement a structured system of student elections by conclusion of a period of 5 years from the date of the notification of this Regulations.

6.5 The representative body so elected/nominated shall only comprise of regular students on the rolls of the departments/school of studies established on the campus.

7. Disassociation of Student Elections and Student Representation from Political Parties:

During the period of the elections no person, who is not a student on the rolls of the departments/school of studies established on the campus, shall be permitted to take part in the election process in any capacity. The students elections and students representations shall be completely desiccative from the political parties. The candidates for elected representatives and office bearers shall have to file and affidavit to this effect in the prescribed format. Any person, candidate, or member of the student organization, violating this rule shall be subject to the disciplinary proceedings.

8. Frequency and Duration of Election Process:

8.1 The entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, shall not exceed 10 days.

8.2 The elections shall normally be held on a yearly basis, if possible, between 6 to 8 weeks from the date of commencement of the academic session.

8(a) **Eligibility Criteria for Voters** The Electoral College shall comprise of only regular students of courses of at least one year duration and on the rolls of the university teaching departments on the date of declaration of voter list for the academic session.

9. Eligibility Criteria for Candidates:

9.1 Under graduate students up to the age of 22 shall be eligible to contest elections. For Post Graduate Students the maximum age limit to legitimately contest for election shall be 25 years. Research scholars may however be allowed to contest up to a age of 28 years. For the professional courses the upper age limit shall be modified depending on the duration of the course. For example, an undergraduate professional course of four years duration, the upper age limit shall be 23 years or an undergraduate professional course of five years

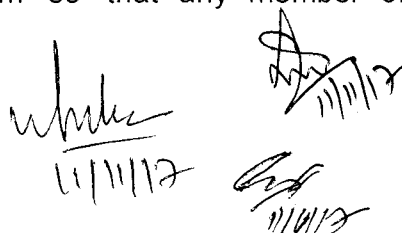
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duration, the upper age limit shall be 24 years. The age shall be reckoned on the first day of the month of July of the Academic session for which the election is being held. The candidate must have studied in any of the regular courses of at least one year duration of any of the university teaching departments in the just preceding year.

- 9.2 The candidate shall, in no event, have any academic arrears at the time of filing the nomination. He should have paid all dues to him/her at the time of filing the nomination, that is, the candidate should have no dues standing against him/her.
- 9.3 The candidate shall have attained the minimum percentage of attendance (i.e. 75%) in each semester/year or as prescribed by the university from time to time, whichever is higher. The percentage of attendance shall be reckoned in all years (separately for each year, if the course is year wise)/in all semesters (separately for each semester if the course is semester wise) for which the candidate has studied in all the courses of university teaching departments.
- 9.4 The candidate shall have one opportunity to contest for the post of office bearer and two opportunities to contest for the elected representative.
- 9.5 The candidate should not have a previous criminal record, that is to say, he shall not have been tried and/or convicted of any criminal offence or misdemeanor or moral turpitude. The candidate should also not have been subjected to any disciplinary action leading to suspension/expulsion/rustication by the University authorities. He should never be punished for any act of violence, assaults and use of unfair means in the examination. A mere warning issued against a student will not be deemed to be punishment for the purpose of this clause.
- 9.6 The candidate shall be a regular, full time student of any regular courses of more than one year duration of any of the university teaching departments/schools on the University campus. That is to say that students studying in courses up to one year duration and studying through distance/continuing mode/part time courses/evening classes, etc., if any, shall not be eligible.

10. Election – Related Expenditure and Financial Accountability:

- 10.1 The maximum permitted expenditure per candidate shall be Rs.5000/-
- 10.2 Each candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the University. If the candidate declares that no amount has been spent by him for elections, then he will file an affidavit to this effect on a non-judicial stamp paper of minimum value of Rupees 10/-. University shall publish such audited accounts or such declarations within 3 weeks from the declarations of results, through a suitable medium so that any member of the

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student body or any other students may freely examine the same.

10.3 The election of the candidate shall be nullified in the event of any non-compliance or in the event of any excessive expenditure or in the event of submitting wrong or false information.

10.4 The candidates shall be barred from utilizing funds from any political party or any other sources.

11. Code of conduct for Candidates and Elections Administrators:

11.1 No canvassing in any form other than that notified by the university authorities or any designated authority for the conduct of elections, shall be allowed.

11.2 No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.

11.3 Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided. Criticism shall be confined to policies, programmes, past record and work.

11.4 There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or out of the campus shall not be used for election propaganda.

11.5 All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "corrupt practices" and offences, such as, bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.

11.6 No candidate shall be permitted to make use of printed posters; printed pamphlets or any other printed material for the purpose of canvassing, candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.

11.7 Candidates shall only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the University authorities or any designated authority for the conduct of elections.

11.8 No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the University campus.

11.9 No candidate shall, nor shall his supporters, deface or cause any destruction to any property of the University for any purpose

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whatsoever. All candidates shall be held jointly and severally liable for any destruction/defacing of any University property.

- 11.10 During the election period the candidates may hold processions and/or public meetings, provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the University. Further, such procession/public meeting may not be held without the prior written permission of the University authorities or any designated authority for the conduct of elections.
- 11.11 The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited. The loudspeakers and vehicles may be used by the candidate only after the written permission of the University authorities or any designated authority for the conduct of elections after receiving a written request from the candidate explaining the reasons and time for such use.
- 11.12 On the day of polling, student organizations and candidates shall (i) Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction:(ii) not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day; (iii) not hand out any propaganda on the polling day. Excepting the voters, no one without a valid pass/letters of authority from the University authorities or any designated authority for the conduct of election, shall enter the polling booths.
- 11.13 The University authorities may appoint impartial observers. If the candidates have any specific complaint or problem regarding the conduct of the elections, they may bring the same to the notice of the observer. Observers may also be appointed to oversee the process of nomination of students in case the nominations model of student representation.
- 11.14 All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
- 11.15 Any contravention of any of the above may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The Chief Election Officer /University authorities may also take appropriate disciplinary action against such a violator.
- 11.16 In addition to the above-mentioned code of conduct, certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter IX-A – "Offences Relating to Election"), will be applicable to the student elections.

12. Grievances Redressal Mechanism.

- 12.1 A Grievances Redressal Cell shall be constituted by the University for the Academic Session, with the Dean of Students' Welfare, as its

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chairman, one senior faculty member, one senior administrative officer and two final year students – one boy and one girl (till the election results declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year). The Chairman of the Grievance Redressal Cell shall be ex-officio. The members other than the Chairman shall be nominated by the Vice-Chancellor on the basis of the panel recommended by the Dean of Students' Welfare. The grievance cell shall be mandated with the redressal of election-related grievances, including, but not limited to breaches of the code of conduct of elections and complaints relating to election-related expenditure. This cell would be the regular unit.

- 12.2 In pursuit of its duties, the grievance cell shall prosecute violators of any aspect of the code of conduct or the rulings of the grievance cell as notified by the Dean of Students' Welfare or Chief Election Officer or University Authorities from time to time. The grievance cell shall serve as the court of original jurisdiction. Vice-Chancellor shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the grievance cell has issued a final decision. Upon review if circumstances so warrant, the Vice-Chancellor may revoke or modify the sanctions imposed by the grievance cell.
- 12.3 In carrying out the duties of the office, the Grievance cell shall conduct proceedings and hearing necessary to fulfill those duties. In executing those duties they shall have the authority: (i) to issue a writ of subpoena to compel candidates, agents and workers and to request students to appear and give testimony, as well as produce necessary records; and (ii) to inspect the financial reports of any candidate and make these records available for public scrutiny upon request.
- 12.4 Members of the Grievance cell are prohibited from filing complaints. Any other student may file a complaint with the Grievance cell, within a period of 3 weeks from the date of declaration of results. All complaints shall be filed under the name of the student filing the complaint. The Grievance cell shall act on all complaints within 24 hours after they are received by either dismissing them or calling a hearing.
- 12.5 The Grievance cell may dismiss a complaint if (i) The complaint was not filed within the time frame prescribed; (ii) the complaint fails to state a cause of action for which relief may be granted. (iii) the complainant has not and/or likely will not suffer injury or damage.
- 12.6 If a complaint is not dismissed, then a hearing shall be held. The Grievance cell shall inform, in writing, or via e-mail or through any other means of communication, the complaining party and individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint. The hearing shall be held at the earliest possible time, but not within twenty-four (24) hours after receipt of the notice

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described above, unless all parties agree to waive the 24 hour time constraint.

- 12.7 At the time, notice of hearing is issued, the Grievance Cell, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the Grievance Cell is announced after the hearing or until rescinded by the Grievance Cell.
- 12.8 Hearing, proceedings and meetings of the Grievance Cell may be open to the public, if circumstances so warrant. However, this will be subject to the approval of the Vice-Chancellor.
- 12.9 Both the complaining and responding parties shall present them at the hearing may be accompanied by any other student (on roll on the campus) from which they can receive counsel and have the option to be represented by that counsel.
- 12.10 For any hearing, a majority of sitting Grievance Cell members shall be in attendance with the Chair of the Grievance Cell presiding. In the absence of the Chair, the responsibility to preside shall fall to an Grievance Cell member designated by the Chair.
- 12.11 The Grievance cell shall determine the format for the hearing, but shall require that both the complaining and responding parties appear physically before the cell to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order or ruling that will resolve an election dispute. To effectuate this purpose, the following rules shall prevail at all hearings:
- (i) Complaining parties shall be allowed no more than two witnesses, however, the Grievance cell shall call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the Grievance Cell Chairman for the purpose of testifying by proxy.
 - (ii) All questions and discussions by the parties in dispute shall be directed to the Grievance Cell Chairman.
 - (iii) There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
 - (iv) Reasonable time limits shall be set by the Grievance Cell provided they give fare and equal treatment to both sides.
 - (v) The complaining party shall bear the burden of proof.
 - (vi) Decisions, orders and rulings of the Grievance Cell shall be concurred to by a majority of the Grievance Cell members present and shall be announced as soon as possible after the hearing. The Grievance cell shall issue a written opinion of the

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ruling within 12 hours of announcement of the decision. The written opinion shall set forth the findings of fact by the Grievance Cell and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles for Grievance Cell ruling, and shall guide the Grievance Cell in its proceedings. Upon consideration of prior written opinions, the grievance cell may negate the decision, but shall provide written documentation of reasons for doing so.

- (vii) If the decision of the Grievance Cell is appealed to the Vice-Chancellor, the Grievance Cell shall immediately submit its ruling.
- (viii) The Grievance Cell shall select the remedy or sanction most appropriate to both the type and severity of the infraction, as well as the stand of mind or intent of the violator as determined by the Grievance Cell. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges and disqualification from the election.
- (ix) Any fine or total account of fines against a candidate in an election cycle shall not exceed the spending limit as defined herein above.
- (x) If, after a hearing, the Grievance Cell finds that provisions of this Code were violated by a candidate or a candidate's agent or workers, the Grievance Cell may restrict the candidate or the candidate's agents or workers from engaging in some or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election days.
- (xi) If, after a hearing, the Grievance Cell finds that provisions of either this Code or decisions, opinions, orders or ruling of the Grievance Cell have been willfully and blatantly violated by a candidate or a candidate's agents or workers, the Grievance Cell may disqualify the candidate.
- (xii) Any party adversely affected by a decision of the Grievance Cell may file an appeal with the Vice-Chancellor within twenty four (24) hours after the adverse decision is announced. The Vice-Chancellor shall have discretionary appellate jurisdiction over the Grievance Cell in all cases in which error on the part of the Grievance Cell is changed.
- (xiii) The decision of the Grievance cell shall stand and shall have full effect until the appeal is heard and decided by the Vice-Chancellor.
- (xiv) The Vice-Chancellor shall hear and decide appeals against Grievance Cell rulings as soon as possible, but not within

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twenty four (24) hours after the Grievance cell delivers to the Appellant and the Vice-Chancellor a copy of its written decision in the case. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the Vice-Chancellor agrees to accept the waver.

(xv) The Vice-Chancellor can issue suitable orders to suspend or halt the operation of the ruling issued by the Grievance Cell until the appeals are decided.

(xvi) The Vice-Chancellor shall review findings of the Grievance cell when any appeal is made thereof. The Vice-Chancellor may affirm or overturn the decision of the Grievance cell, or modify the sanctions imposed if circumstances so warrant.

13. Maintaining Law and Order on the Campus during the Election Process.

The Proctor shall observe and maintain law and order on the campus during the election process under the overall supervision of the Vice-Chancellor. He shall also keep in mind the directions issued by the Chief Election Officer from time to time so as to facilitate the smooth, fair and transparent election. Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by University authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

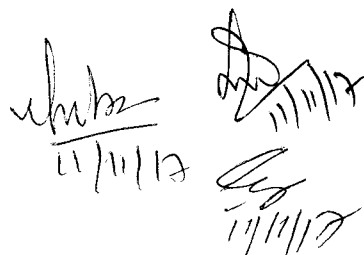
14. Chief Election Officer and Election officers

14.1 Appointment of Chief Election Officer and Election officers

The Vice chancellor shall appoint Chief Election Officer who shall be the Proctor or the Senior Faculty Member (normally not the member of the Grievance Redressal Cell). Election Officers, as may be required, shall also be appointed by the Vice-chancellor on the recommendation of Chief Election Officer.

14.2 Powers and Responsibilities of Chief Election Officer

It shall be the responsibility of the Chief Election Officer to conduct the election in smooth, fair and transparent manner and he shall have all the powers necessary to conduct the election in smooth, fair and transparent manner. The Chief Election Officer may delegate all or any of the powers, as he deems proper to the Election Officers and/or to such person or persons as he may specify in this behalf. Without prejudice to the generality of his powers relating to conduct of election in smooth, fair and transparent manner and taking such actions, as may seem to him appropriate for the conduct of election in smooth, fair and transparent manner, the Chief Election Officer may, in exercise of such powers, by order direct any student or students or any other person or persons to remain away from the campus or such place or places in the campus or at such time or such duration of time or to remain within the campus or such place or places in the campus or at such time or such duration of time.



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15. Election Programme

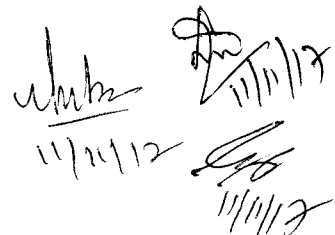
- 15.1 Whenever, it is necessary to hold election the Chief Election Officer shall by notice, published by affixing a copy thereof on the office notice board of university, departments and at such suitable places and through other suitable means of communication, declare the commencement of election process.
- 15.2 The list of eligible students (voter's list), as per clause 8(a), shall be prepared by the concerned Head of the Department in Hindi and English language in the prescribed format, as per the records available in the office of the concerned department. It shall be the personal responsibility of the Head of the Department to supply the list of eligible students to the Chief Election Officer. After receiving the list of eligible students from the Heads of the Department, the Chief Election Officer will compile the same School of Studies wise and declare the list of the eligible students School of Studies wise and publish it by affixing a copy thereof on the notice board of the University, departments and at such suitable places and through other suitable means of communication. He may call for claims and objections in the prescribed format for addition, deletion, correction or modification, if any, in the list of eligible students published by fixing of the place, time and last date for receiving such claims and objections. After the expiry of such date of time the Chief Election Officer shall consider and decide on such claims and objections received and declare the final list of eligible Students School of Studies wise.
- 15.3 The Chief Election Officer will also distribute 20 seats for elected representative in the prescribed manner amongst the School of Studies. This will be done on the basis of proportion and each School of Studies must have at least one seat. The Chief Election Officer will declare and notify the distribution of 20 seats of elected representatives School of Studies wise and publish it by affixing a copy thereof on the notice board of the University, departments and at such suitable places and through other suitable means of communication. He may call for claims and objections in the prescribed format for addition, deletion, correction or modification, if any, in the said distribution of elected representatives published by fixing of the place, time and last date for receiving such claims and objections. After the expiry of such date of time the Chief Election Officer shall consider and decide on such claims and objections received and declare the final distribution of 20 elected representatives School of Studies wise.
- 15.4 The Chief Election Officer shall by notice, published by affixing a copy thereof on the office notice board of university, departments and at such suitable places and through other suitable means of



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communication, declare the election program after the due approval of the Vice-Chancellor. Through election program the Chief Election Officer will fix up the place, time with hours and last date for receiving consent in the prescribed format of the desirous candidates, fix up the place, date and time with hours for scrutiny of their consent in the prescribed format, fix up the last date and time with hours for withdrawal of their consent in the prescribed format, fix up the place date and time with hours for casting the votes in the prescribed format and fix up the place, date and time with hours for counting the votes in the prescribed format and fix up the place, date and time with hours for declaration of the result in the prescribed format and such other details as considered necessary in the prescribed manner.

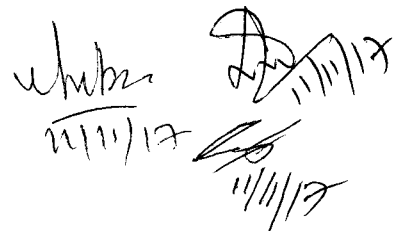
- 15.5 Consent, in the prescribed format, of the desirous candidates for elected representatives shall be certified by the concerned Head of the Department. The Head of the Department will certify that whether the desirous candidate fulfills the eligibility criteria for candidates, as per clause 9 of this Regulations or not. The consent will then be forwarded by the concerned Dean of School of Studies.
- 15.6 The consent for elected representatives shall be scrutinized by the committee appointed for this purpose. The scrutiny committee shall endorse for each consent form its decision accepting or rejecting the same on the basis of validity or invalidity or the consent form. If the consent form is to be rejected, the scrutiny committee shall record in writing a brief statement of its reasons for such rejections. The rejection of the consent form may be on the grounds that the candidate is not qualified or is disqualified for being chosen under any of the provisions of the Central Universities Act and Statutes, Ordinances, Regulations, Rules, Directions made there under or any Law of the Country as applicable and as in force; that there has been a failure to comply with any of the provisions of this Regulations, that the name and details of the candidate or the proposer or the seconder on the consent form is not as per the voter's list; that the candidate has not submitted the valid affidavit as required in clause 7 of this Regulations in the prescribed format; that there has been a failure to comply with any of the directions or guidelines issued by the Chief Election Officer or such other reasonable reasons. The scrutiny committee shall recommend to the Chief Election Officer about validity of the consent form. The decision of the Chief Election Officer shall be final.
- 15.7 Immediately after all the consent papers for elected representatives have been scrutinized and decision accepting or rejecting the same have been recorded, the Chief Election Officer shall prepare a list of valid candidates in alphabetical order, that is to say, candidates whose consent forms have been found valid and declare the same and publish it by affixing a copy thereof on the notice board of the University, departments and at such suitable places and through other suitable means of communication.

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- 15.8 Any validly consented candidate for elected representatives may withdraw his candidature in the prescribed format by submitting it to the concerned the Head of the Department up to the last date and time with hours fixed by the Chief Election Officer in the election program for withdrawal of their consent. No person who has submitted such withdrawal of his candidature shall be allowed to cancel such withdrawal. The Head of the Departments shall forward it to the concerned Dean of School of Studies who will in turn forward it to the Chief Election Officer by such date and time with hours fixed by the Chief Election Officer.
- 15.9 Immediately after the expiry of the date and time with hours fixed by the Chief Election Officer in the election program for withdrawal of consent and receiving the such withdrawal from the Heads of the Department through their concerned Deans of School of Studies, the Chief Election Officer shall prepare and declare a list of contesting candidates for elected representatives who are included in the list of validly consented candidates and who have not withdrawn their candidature within the said period. This list shall contain the names of contesting candidates in alphabetical order and such details as given in the voter's list. The Chief Election Officer shall publish it by affixing a copy there of on the office notice board of university, departments and at such suitable places and through other suitable means of communication.
- 15.10 If the number of contesting candidates in any School of Studies is equal to the number of seats to be filled, the Chief Election Officer shall forthwith declare all such candidates to be duly elected to fill those seats. If the number of contesting candidates in any School of Studies is less than the number of seats to be filled, the Chief Election Officer shall forthwith declare all such candidates to be duly elected to fill those seats. The remaining seats shall remain unfilled till the next academic session. If the number of contesting candidates in any School of Studies is more than the number of seats to be filled, voting shall take place in the prescribed manner.
- 15.11 All eligible voters as per the voter's list declared by the Chief Election Officer shall record their votes in person by poll to be taken as in the prescribed manner. The Presiding Officers, Polling Officers and such other persons as may be required, shall be appointed by the Chief Election Officer for each polling station for smooth, fair and transparent elections. The Presiding Officer of the polling station is responsible for smooth, fair and transparent polling and such other election related activities at the designated polling station. He shall observe that all the guidelines and/or directions given by Chief Election Officers and/or any authorized Election Officer are followed.
- 15.12 Outside the polling station a copy of the list of contesting candidates shall be displayed.

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- 15.13 At the polling station there shall be setup one or more voting compartments in which voters can record their votes secretly. At the polling station a sufficient number of ballot boxes, copies of the electoral roll and ballot papers will be provided. The Presiding Officer shall regulate the number of voters to be admitted at any one time inside the polling station and shall exclude there from all persons other than the polling officers, the candidates or their election agents (one polling agent of each candidate). The appointment of a Polling Agent for the polling station shall be made by the Presiding Officer from amongst the voters of the same School of Studies in the prescribed format and on production of required documents. Immediately before the commencement of the poll the Presiding Officer shall demonstrate to the polling agents and other persons present that the ballot box is empty and the ballot box shall be closed, sealed and secured and placed in full view of the Presiding Officer and the Polling agents or candidates, as the case may be. However, the ballot box will be sealed in such a manner that the slit for the insertion of the ballot paper therein remains open. The Presiding Officer may employ at the Polling station, Polling Officers to help him in identification of the voter or to assist him otherwise in taking the poll. As each voter enters the polling station, the Presiding Officer or the Polling Officer authorized by him in the behalf, shall check the voters name and other particulars with the relevant entry in the voter's list, serial number and the name of the voter. In deciding the right of a person to obtain a ballot paper the Presiding Officer or the Polling Officer as the case may be, shall satisfy that such person is the voter to whom such entry relates. The valid Identity Card issued by the Proctor will be used for such identification. As an alternative identity card issued by the University Librarian or provisional identity card issued by the Head of the Department may also be used. In case of any doubt, the concerned Head of the Department or any Faculty member of the department may also be called to assist the Presiding Officer in identification of the voter.
- 15.14 At the time of issuing a ballot paper to a voter at the place of Poll, the Polling Officer shall obtain the signatures of the voter at the prescribed place. The voter on receiving the ballot paper shall forthwith: (a) Proceed to the voting department, (b) make a mark there in the compartment on the Ballot paper and fold the ballot paper so as to conceal his vote and (c) insert the folded ballot paper into the ballot box and quit the polling station. In no case the voter (a) will show the marked ballot paper to any one through any means of communication, (b) will take the ballot paper outside the polling station and (c) will put the ballot paper at place other than the ballot box. Violation of these may call disciplinary proceeding against such voters.
- 15.15 The presiding Officer shall close the Polling Station at the hour fixed in that behalf and shall not there after admit any voter in to the polling station. However, the voter entered before such closing of the polling

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station shall be eligible to record their votes.

- 15.16 As soon as practicable and possible after the closing of the poll the Presiding Officer shall close the slit of the ballot box, seal it up and also allow polling agents or candidates present, to affix their seal or signatures. The ballot box there after shall sealed and secured.
- 15.17 The sealed ballot box (es) shall be handed over to the Chief Counting Officer appointed for the concerned polling station by the Presiding Officer of the concerned polling station.
- 15.18 The Chief Counting Officer and Counting Officers shall be appointed by the Chief Election Officer. The counting of votes will be done by the Chief Counting Officers, assisted by such numbers of Counting Officers as required, at the place, date and time fixed by the Chief Election Officer. During the counting no person, other than the authorized by the University authorities and/or Chief Election Officer, will be present. However, the candidate or his agent will have the right to be present at the time of counting, provided that by their presence in the opinion of the Chief Counting Officers no disturbance is caused in the counting. The appointment of a Counting Agent for the counting station shall be made by the Chief Counting Officer from amongst the voters of the same School of Studies in the prescribed format and on production of required documents. The Chief Counting Officer or Counting Officers shall scrutinize the ballot papers and accept them as valid and count them. The decision of the Chief Counting Officer shall be final. The Chief Counting Officer, after the conclusion of final counting and after the conclusion of each round of counting (if any), will declare the result of counting. All ballot papers accepted and rejected will be kept separately.
- 15.19 Any candidate or his counting agent may at any time during the counting of votes but not after the final declaration of result of counting, may request the Chief Counting Officer to re-count the ballot papers. If the majority, of the Chief Counting Officer and Counting Officers, is satisfied as to the accuracy of counting, then the Chief Counting Officer may reject such request.

If the majority of the candidates or their counting agents, request to re-count the ballot papers, at any time during the counting of votes but not after the final declaration of result of counting, then Chief Counting Officer shall forthwith re-examine and recount the ballot papers accordingly.

Provided that nothing in this clause shall make it obligatory on the part of the Chief Counting Officer to re-count the same votes more than once.

- 15.20 Immediately after receiving the reports on the result of counting of ballot papers from the Chief Counting Officers, the Chief Election Officer shall compile such results of counting School of Studies wise and shall forthwith declare such number of candidates, equal to the

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number of seats to be filled in the concerned School of Studies, to be duly elected to fill those seats on the basis of the votes secure by them.

The elected members shall be elected by simple majority votes. In the event of two or more candidates for the same post poll the same number of votes, then the tie will be decided in the following manner.

That the candidate so interlocked by polling the same number of votes, their tie will be decided by declaring elected a candidate who has obtained the higher percentage of marks in the last qualifying examination. The percentage of marks in the last qualifying examination shall be calculated on the basis of the marks obtained in all the semesters of the just preceding year.

That the candidate so interlocked by polling the same number of votes and same percentage of marks in the last qualifying examination, their tie will be decided by declaring elected a candidate who is senior in age.

That the candidate so interlocked by polling the same number of votes, same percentage of marks in the last qualifying examination and same age, their tie will be decided by tossing a coin and declaring elected a candidate who wins the toss.

16. Nominated Students' Representatives to the Students Council

The academic council shall nominate students' representative to the students' council in the following manner.

16.1 Nominated Students' Representatives on the basis of merit: Total 10

16.1.1 The nomination under this category will be held at each School of Studies level. One representative shall be nominated from each School of Studies. The merit will be decided on the basis of aggregate marks obtained by the student in all the semesters of the just preceding year. The Head of the Department shall submit the name of the student securing the highest aggregate marks in all the semesters of just preceding year of all the academic courses/programs run by the department to the concerned Dean of School of Studies. The Head of the Department shall also ensure and certify that the student, whose name is submitted by him, fulfils the eligibility criteria for candidates as contained in clause 9 of this Regulations.

Provided that if the student, securing the highest aggregate marks in all the semesters of just preceding year of all the academic courses/programs run by the department, does not fulfill the eligibility criteria for candidates as contained in clause 9 of this Regulations, only then the Head of the Department will submit the name of the student next in order of merit and fulfilling the eligibility criteria for

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candidates as contained in clause 9 of this Regulations.

- 16.1.2 The Dean of School of Studies shall compile the names of students submitted by all the Heads of Department under his School of Studies and determine the name of the student who has secured highest aggregate marks in all the semesters of just preceding year of all the academic courses/programs run by all the departments under his School of Studies. The Dean of School of Studies shall then recommend the name of the student (along with their serial number and part number of the voters' list), so determined by him, to the Dean of Students Welfare, for onward submission to the Academic Council.

The nomination under this category shall be the student, none other than, who has secured highest aggregate marks in all the semesters of just preceding year of all the academic courses/programs run by the School of Studies and fulfilling the eligibility criteria for candidates as contained in clause 9 of this Regulations. The nomination under this category shall be automatic and prior consent of the student will not be required, that is to say, he is not required to submit any application/consent form for being considered to be nominated under this category.

In case any of the students nominated under this category wishes to contest for the post of office bearer, then he will have to submit the affidavit as required under clause 7 of this Regulations.

In the event of two or more students have obtained same marks, then the tie will be decided in the following manner. That the students so interlocked by obtaining same marks, their tie will be decided by seniority in age. That the students so interlocked by same age, their tie will be decided by tossing a coin.

- 16.1.3 One representative shall be from all the doctoral research students (excluding those in teacher's category) who have satisfactorily completed/cleared the course work in the just preceding year and obtained the highest marks amongst all the doctoral research students within campus. The Head of the Department shall submit the name of the doctoral research student (excluding those in teacher's category) securing the highest aggregate marks in the course work in the just preceding year run by the department to the concerned Dean of School of Studies. The Head of the Department shall also ensure and certify that the doctoral research student, whose name is submitted by him, fulfils the eligibility criteria for candidates as contained in clause 9 of this Regulations.

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Provided that if the doctoral research students, securing the highest aggregate marks in the course work in the just preceding year run by the department, does not fulfill the eligibility criteria for candidates as contained in clause 9 of this Regulations, only then the Head of the Department will submit the name of the doctoral research students next in order of merit and fulfilling the eligibility criteria for candidates as contained in clause 9 of this Regulations.

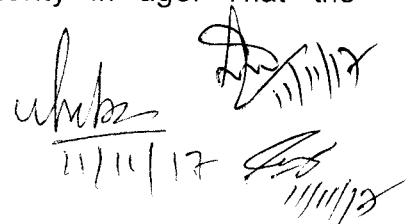
The Dean of School of Studies shall compile the names of doctoral research student submitted by all the Heads of Department under his School of Studies and determine the name of the doctoral research student who has secured highest aggregate marks in the course work in the just preceding year run by all the departments under his School of Studies. The Dean of School of Studies shall then recommend the name of the doctoral research student (along with his serial number and part number of the voters' list), so determined by him, to the Dean of Students Welfare.

The Dean of Students' Welfare shall compile the names of doctoral research student submitted by all the Deans of School of Studies and determine the name of the doctoral research student who has secured highest aggregate marks in the course work in the just preceding year run by all the School of Studies. The Dean of Students' Welfare shall then recommend the name of the doctoral research student (along with his serial number and part number of the voters' list), so determined by him, to the Academic Council.

The nomination under this category shall be the doctoral research student, none other than, who have satisfactorily completed/cleared the course work and has secured highest aggregate marks in the course work in the just preceding year run by all the School of Studies and fulfilling the eligibility criteria for candidates as contained in clause 9 of this Regulations. The nomination under this category shall be automatic and prior consent of the student will not be required, that is to say, he is not required to submit any application/consent form for being considered to be nominated under this category.

In case any of the students nominated under this category wishes to contest for the post of office bearer, then he will have to submit the affidavit as required under clause 7 of this Regulations.

In the event of two or more students have obtained same marks, then the tie will be decided in the following manner. That the students so interlocked by obtaining same marks, their tie will be decided by seniority in age. That the



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students so interlocked by same age, their tie will be decided by tossing a coin.

16.1.4 Presently there are nine School of Studies in the University. In future, if number of School of Studies is less than the nine, the remaining seats excluding the seats represented by research scholars, will be nominated on the basis of the Extra-curricular activities. In future, if number of School of Studies is more than nine, the seats to be nominated on the basis of the Extra-curricular activities will be decreased accordingly. Provided that, the total number of seats to be nominated on the basis of the Extra-curricular activities will not be less than one. In future, if number of School of Studies is more than thirteen, the seats to be nominated on the basis of the Sports achievements will be decreased accordingly. Provided that, the total number of seats to be nominated on the basis of the Sports achievements will not be less than one.

16.2. Nominated Students' Representatives on the basis of Extra-curricular activities: Total 05

16.2.1 Total five representatives shall be nominated under this category on the basis of merit as prescribed below in Table-I. Nominations shall be from the disciplines viz. singing, dance, instrumental, public oration, writing/ editing, painting, drama and sculpture.

Table-I

Level	I-Position	II-Position	III-Position	Participation	Max. Marks in each category
Institution level	03	02	01	-	15
Inter- Institutional Level	04	03	02	-	15
National level	06	04	03	02	20
International level	10	08	06	04	25
Public performance Radio, TV, Art Gallery, Magazine	08	06	04	02	15

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Degree/ Diploma from any recognized board / University in any of the field covered under Extra- curricular activities	06 (first division)	04 (second division)	-	-	10
Total					100 Max.

16.2.2 Any seat vacant in Academic category as described in clause 16.1.4 shall also be filled by this category.

16.2.3 The applications shall be invited from the interested students from amongst the students on the rolls of various departments on campus, to be considered under this category, by the Dean Student's Welfare.

The interested students shall submit their applications to the Head of the Department, along with the necessary documentary evidences, in support of the claims, duly attested by the Head of the Department, duly filed in consent form for nominated students' representative containing the certificate of the Head of the Department regarding fulfillment of eligibility criteria for candidates as contained in clause 9 of this Regulations and the affidavit in the prescribed format as required under clause 7 of this Regulations. The Head of the Department shall prepare a list and submit all such applications received from all such interested students along with the required documents to the concerned Dean of School of Studies by the last date and time fixed by the Dean of Students' Welfare. The Dean of School of Studies shall prepare a list and forward all such applications received from all Heads of the Department under his School of Studies to the Dean of Students' Welfare. The Dean of Students' Welfare shall compile all such applications received from all the Deans of School of Studies and put them, for consideration and examination, before the committee constituted for this purpose.

16.2.4 A committee, for consideration and examination of all the applications received under this category, shall be constituted by the Vice-Chancellor on the recommendation of Dean of Students' Welfare. The Committee shall prepare the merit list as per the norms prescribed in Table-I and submit the panel of maximum 10 students, as per the merit so calculated, to the Dean of Students' Welfare for on ward submission to Academic Council.

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16.2.5 In the event of two or more students have equal marks in merit prepared according to Table-I, then the tie will be decided in the following manner. That the students so interlocked by having equal marks in merit prepared according to Table-I their tie will be decided by obtaining the higher percentage of marks in the last qualifying examination. The percentage of marks in the last qualifying examination shall be calculated on the basis of the marks obtained in all the semesters of the just preceding year. That the candidate so interlocked by having equal marks in merit prepared according to Table-I and same percentage of marks in the last qualifying examination, their tie will be decided by declaring elected a candidate who is senior in age. That the candidate so interlocked by having equal marks in merit prepared according to Table-I, same percentage of marks in the last qualifying examination and same age, their tie will be decided by tossing a coin.

16.2.6 If the number of students, in the panel submitted by the committee as per the merit list as per the norms prescribed in Table-I, is less than the number of students representatives to be nominated under this category then number of seats by that number will remain vacant till the next academic session.

16.3 Nominated Students' Representatives on the basis of Sports Achievements: Total 05

16.3.1 Total five Students' Representatives shall be nominated under this category on the basis of merit prepared in Sports and Games achievements as prescribed in Table -II. Nominations shall be from all those Games which are listed with Association of Indian Universities (AIU).

Table -II

Level	First Position	Second Position	Third Position	Participation	Max. Marks in each category
Represented India in any game/ sports sponsored by Indian Olympic Association/ Federation	15	10	08	05	30
Inter-state Championship organized by Association/ Federation	10	08	06	04	25

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All India Inter University competitions/ other national competitions organized by Association/ Federation	10	08	06	04	25
Inter faculty/ Inter College competitions organized by University or Government Institutions	08	06	04	-	20
Total					100 Max.

16.3.2 The applications shall be invited from the interested students from amongst the students on the rolls of various departments on campus, to be considered under this category, by the Dean Student's Welfare.

The interested students shall submit their applications to the Head of the Department, along with the necessary documentary evidences, in support of the claims, duly attested by the Head of the Department, duly filed in consent form for nominated students' representative containing the certificate of the Head of the Department regarding fulfillment of eligibility criteria for candidates as contained in clause 9 of this Regulations and the affidavit in the prescribed format as required under clause 7 of this Regulations. The Head of the Department shall prepare a list and submit all such applications received from all such interested students along with the required documents to the concerned Dean of School of Studies by the last date and time fixed by the Dean of Students' Welfare. The Dean of School of Studies shall prepare a list and forward all such applications received from all Heads of the Department under his School of Studies to the Dean of Students' Welfare. The Dean of Students' Welfare shall compile all such applications received from all the Deans of School of Studies and put them, for consideration and examination, before the committee constituted for this purpose.

16.3.3 A committee, for consideration and examination of all the applications received under this category, shall be constituted by the Vice-Chancellor on the recommendation of Dean of Students' Welfare. The Committee shall prepare the merit list as per the norms prescribed in Table-II and submit the panel of maximum 10 students, as per the merit so calculated, to the Dean of Students' Welfare for on ward submission to Academic Council.

16.3.4 In the event of two or more students have equal marks in merit prepared according to Table-II, then the tie will be

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decided in the following manner. That the students so interlocked by having equal marks in merit prepared according to Table-II their tie will be decided by obtaining the higher percentage of marks in the last qualifying examination. The percentage of marks in the last qualifying examination shall be calculated on the basis of the marks obtained in all the semesters of the just preceding year. That the candidate so interlocked by having equal marks in merit prepared according to Table-II and same percentage of marks in the last qualifying examination, their tie will be decided by declaring elected a candidate who is senior in age. That the candidate so interlocked by having equal marks in merit prepared according to Table-II, same percentage of marks in the last qualifying examination and same age, their tie will be decided by tossing a coin.

16.3.5 If the number of students, in the panel submitted by the committee as per the merit list as per the norms prescribed in Table-II, is less than the number of students representatives to be nominated under this category, then number of seats by that number will remain vacant till the next academic session.

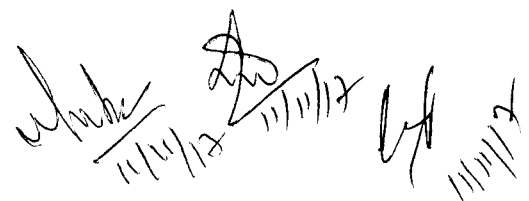
16.4 In the event of one student found suitable for recommendations under clause 16.1, clause 16.2 and clause 16.3 simultaneously or any of the aforesaid two clauses, then his name will be recommended in order as- firstly under clause 16.1, then under clause 16.2 and then under clause 16.3.

17. Election of the Office Bearers to the Council

17.1 After receiving the list of nominated students' representatives as contained in clause 5.1(b) from the Registrar of the University, the Chief Election Officer shall compile the names of elected students' representatives together with the nominated students' representative and declare the list of members (maximum of 40 containing maximum of 20 so nominated and maximum of 20 so elected) of the Students' Council of the University for the Academic Session and publish it by affixing a copy thereof on the notice board of the University, departments and at such suitable places and through other suitable means of communication. These members of the Students' Council will elect their office bearers as contained in clause 5.4 of this Regulations.

17.2 The members (maximum of 40 containing maximum of 20 so nominated and maximum of 20 so elected) of the Students' Council of the University for the Academic Session shall elect office bearers from amongst them.

17.3 In the event of one student is nominated under clause 5.1(b) and also elected under clause 5.1(c), then he will be treated as elected



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students' representative under clause 5.1(c) and he shall be deemed to have vacated his seat as nominated students' representative under clause 5.1(b) and his seat as nominated students' representative shall become vacant and it shall remain vacant till the next academic session.

- 17.4 The Chief Election Officer shall also be responsible for conduct of election of office bearers of Students' Council.
- 17.5 For the election of office bearers of Students' Council, the provisions of this Regulations shall be applicable *mutatis mutandis*.


18. Tenure of the Council:

The student members of the Council shall hold the office from the date of formation of the Council till the last working day of the academic calendar. The council shall be deemed to have been formally constituted from the date of oath taking ceremony. All members of the council shall take the oath in the prescribed format. All office bearers of the council shall also take the oath in the prescribed format separately. The Vice Chancellor shall administer the oath to the members and office bearers of the council.

19. Functions and Powers of the Office Bearers of the Council:

19.1. Patron

- 19.1.1 The Vice-Chancellor shall be the Patron of the Guru Ghasidas Vishwavidyalaya Students' Council. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor or the person discharging the duties of the Vice-Chancellor for the time being shall act as Patron.
- 19.1.2 The Patron or his nominee shall address the first meeting of the Council and shall have the right to speak at any subsequent meetings of the Guru Ghasidas Vishwavidyalaya Students' Council.
- 19.1.3 The Patron may, from time to time, appoint such person or persons, as he deems fit, to be the extraordinary members of the Guru Ghasidas Vishwavidyalaya Students' Council.
- 19.1.4 The Patron shall have the power to modify the bylaws and restructure the composition of the Guru Ghasidas Vishwavidyalaya Students' Council, subject to the provisions of Statute 36 of The Central Universities Act, 2009, as and when such change(s) may be deemed necessary.
- 19.1.5 In case of any difficulty arising out of functioning of the Guru Ghasidas Vishwavidyalaya Students' Council or in case of any doubt about the interpretation of any of the provisions of this Regulations, the decision of the Patron shall be final and binding.

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19.1.6 The Patron shall have the power to dissolve the Guru Ghasidas Vishwavidyalaya Students' Council, on the recommendation of the Committee of Deans, as and when deemed necessary.

19.2. Chairman:

19.2.1 The Dean of Students' Welfare shall be the Chairman of the Guru Ghasidas Vishwavidyalaya Students' Council. In the absence of the Dean of Students' Welfare, the person discharging the duties of the Dean of Students' Welfare for the time being shall act as Chairman.

The Chairman shall be the guiding force of the Guru Ghasidas Vishwavidyalaya Students' Council. The Chairman shall guide the Council and he shall preside over the meetings of the Council whenever present. However, when Patron is present, the Patron shall preside over the meetings.

19.2.2 The Chairman shall discharge such functions as are entrusted to him by the Patron from time to time.

19.2.3 Every year at the commencement of new Academic session, normally, in the month of July-August, the Chairman shall initiate the process to constitute the council.

19.2.4 The Chairman shall be present in the meetings of the Students Council.

19.2.5 The Chairman shall have the power to exercise the general supervision over the affairs of the Council.

19.2.6 The Chairman shall bring to the notice of the Patron any resolution or proceedings or act of any of the committees or Office bearers of the council which is in violation of the provisions of this Regulations or is likely to be prejudicial to the interest of the University.

19.3 President

19.3.1 The President of the Council shall be the Executive Head of the Council.

19.3.2 In the absence of President, the Vice-president shall discharge all the functions of President.

19.3.3 The President shall be responsible to the Council and shall discharge such functions as are entrusted to him by the council.

19.3.4 All the decisions of the council shall be by simple majority votes. President, in general, shall not cast the vote. However, in case of divided opinion with equal votes, president shall cast his vote.

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19.3.5 President shall ensure discipline at the council's meeting and the provisions of the Regulations are faithfully observed.

19.4 Vice-President

The Vice-president shall assist the President in the management of the activities of the council and shall discharge the legitimate duties in consultation with the President. In the absence of the President, the Vice-President shall act as President for the time being

19.5 Secretary

19.5.1 The Secretary shall be responsible for planning, organizing and executing the overall activities of the Council.

19.5.2 The Secretary shall prepare and maintain the minutes of the meetings of the Council.

19.5.3 He shall conduct the correspondence on behalf of the Council and keep all records thereof.

19.6. Joint Secretary

The Joint Secretary shall assist the Secretary in the management of the activities of the council and shall discharge the legitimate duties in consultation with the Secretary. In the absence of the Secretary, the Joint Secretary shall act as Secretary for the time being

20. Filling of the Vacancy created

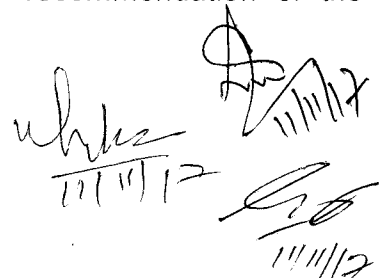
In the event, the post of office bearers falling vacant within two months of elections and the remaining tenure of the Council is more than six months, re-elections may be conducted if so directed by the Patron. Otherwise the Vice-President may be promoted to the post of President and Joint Secretary to the post of Secretary, as the case may be.

21. Casual Vacancy

Casual Vacancy among the Office Bearers of the Council shall be filled as under:

21.1 The Vice-President of the Council shall take over as President in case the President is not in a position to discharge his duties. The post of Vice-President shall be filled up by a member of the Council nominated by the Patron on the recommendation of the Chairman.

21.2 The Joint Secretary of the Council shall take over as Secretary in case the Secretary is not in a position to discharge his duties. The post of Joint Secretary shall be filled up by a member of the Council nominated by the Patron on the recommendation of the Chairman.



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21.3 The vacant post of member of the Students' Council shall not be filled in the same year, that is to say, it shall remain vacant till the next Academic Session.

21.4 The existence of a casual vacancy shall not invalidate any action or proceeding of the Council.

22. Meetings of the Council

22.1. The Students Council shall normally meet twice in every academic year and the first meeting of the Council may be held after its constitution.

22.2. In case of exigency, the Secretary can call a meeting of the Council with due permission of the Chairman.

22.3. There shall be a notice of at least 72 hours for the requisitioned meeting.

23. Quorum

The quorum of all the Council shall be one third of the strength of the Council and the agenda for the adjourned meeting shall remain the same.

24. Special Invitees

The Council shall not invite any person who is not on the staff of the University, to speak under the auspices of the Council without a prior approval of the Chairman of the Council.

25. Code of Conduct for Council Members and Office Bearers.

25.1 Conduct during the tenure

The member or members or office bearer or office bearers, individually or collectively, shall at all time and at all places follow the code of conduct for students. They shall follow all decency and peaceful methods to achieve the objectives of the council and for carrying out the functions and activities of the council as specified in this regulations. In no case, they will resort to unpeaceful and undemocratic methods, including dharnas or gheraos or any other methods, of protest which are not graceful or not befitting to the dignity of the University. In case the member or members or office bearer or office bearers, individually or collectively found doing anything against the dignity of University, then they shall be liable to disciplinary action which may result in to termination of membership or termination of office bearer-ship or any other action as may be deemed necessary.

25.2 Conduct of Business During Meeting

25.2.1 Due decorum shall be maintained during meetings of the Council and respect to the Chair shall be duly paid by all present including members in the meetings of the Council.

25.2.2 A member wishing to take part in the discussion shall rise in his place and if allowed, shall address himself to the Chair.

Handwritten signatures and dates:
14/11/12
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26. Repeals, savings and Residuary powers:

- 26.1 This Regulations repeals and replaces any earlier Regulations/ Ordinance/Notifications, if any, governing the elections/nominations for the constitution of Students' Union or Council or any other representative body of students.
- 26.2 If any question arises related to the matters not covered in this Regulations, the relevant provisions made in appropriate Act/Statues/ Ordinances/Regulations/Rules shall prevail. Any matter of interpretation of the provisions or application of provisions shall be referred to the Vice-Chancellor, whose decision thereon shall be final and binding.
- 26.3 Notwithstanding anything described or said in this Regulations, Vice-Chancellor shall have the final authority and his decision shall be final and binding to all. No suit/ other legal proceedings shall lie against his decision.

whb
11/11/12

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